



# PayePass

**Independent Verification That Your Payroll Transactions  
Are Compliant And Correct**

Give your entire supply chain confidence

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**We want a world where the contracting sector is free from the perils of tax avoidance and evasion schemes, mini-umbrella companies, skimming and holiday pay misconduct. That's why we scrutinise everything.**

”



**Julia Kermode**  
CEO at PayePass

“

**We take our responsibility as the recruitment industry's single destination for advice, guidance and support seriously. PayePass is a REC Business Partner that audits umbrella companies to guarantee that no tax avoidance, evasion, unlawful deductions or other misconduct is present. PayePass forensically scrutinises umbrellas finances and is insurance-backed to give you added protection and peace of mind.**

”



**Neil Carberry**  
Chief Executive of Recruitment Employment Federation



## Independent Audit To Verify Payroll Compliance And Accuracy

Importantly, we won't just accept the information provided and PayePass understands that ensuring all payroll calculations, deductions and payments are correct and demonstrating this to your supply chain can be challenging.

**A Verify Award is the solution.**

With PayePass undertaking an independent audit of the entire payroll functions using Financial Reporting Council International Standard on Auditing (UK) 500, clients of PayePass Verify will be able to demonstrate:

- An independent forensic audit by regulated professionals
- Verification of their payroll functions for established relationships
- Verification of their payroll functions for prospective relationships
- Guarantee that no tax avoidance, evasion, skimming, fraud or other payroll misconduct is taking place
- Continuous improvement in business practice and payroll processing

**No other payroll auditing provider or current compliance standard analyses payroll functions and calculations to the extent that PayePass does.**





# Within a challenging business environment, differentiating your business by demonstrating your compliance within the supply chain is never straightforward.

## Step One

Read the awards criteria to understand the transparent and consistent independent audit upon the PAYE payroll functions.

## Step Two

Download the legal document for review and signing.

## Step Three

Sign up to our PayePass portal, input your information and submit documents required.

## Step Four

The PayePass Verify software along with our accounting and legal experts will then analyse your payroll.

## Step Five

Once the Audit has been completed, a Verify Award and unique identifier will be awarded to compliant providers.

## Independent Auditing

An independent analytical financial audit of PAYE payroll, achieved by combining bespoke payroll auditing software and traditional “eyes-on” accountancy auditing techniques, undertaken by regulated professionals.

A Verify Audit will scrutinise the **full financial journey of funds**. Starting from receipt by the business, through all processes and calculations, to the final payment stages. **We ensure that all intended beneficiaries have been paid, with the correct deductions made and paid to HMRC.**

The Verify Audit “eyes-on” true financial auditing also sets us apart from all others. As clearly set out in our terms and conditions, agreeing to a Verify Audit means giving us access to any data, document or online portal that we deem necessary to scrutinise and determine if there has been any financial wrongdoing or irregularities.

## What's Analysed In A Verify Audit?

The fundamental documents and data that makes up a complete payroll cycle including:

Assignment  
Invoices/  
Timesheets

Bank  
Statements

Payslips

P60s

P45s

RTI  
Submissions

Our Auditing Software calculates to the penny whether all calculations have been correctly undertaken and all correct payments have been made.

To add the finishing touches, eyes-on, randomised sampling is performed by our accountants and payroll experts by applying the Financial Reporting Council International Standard on Auditing (UK) 500 ensures the most thorough financial audit available in the UK, second to none.

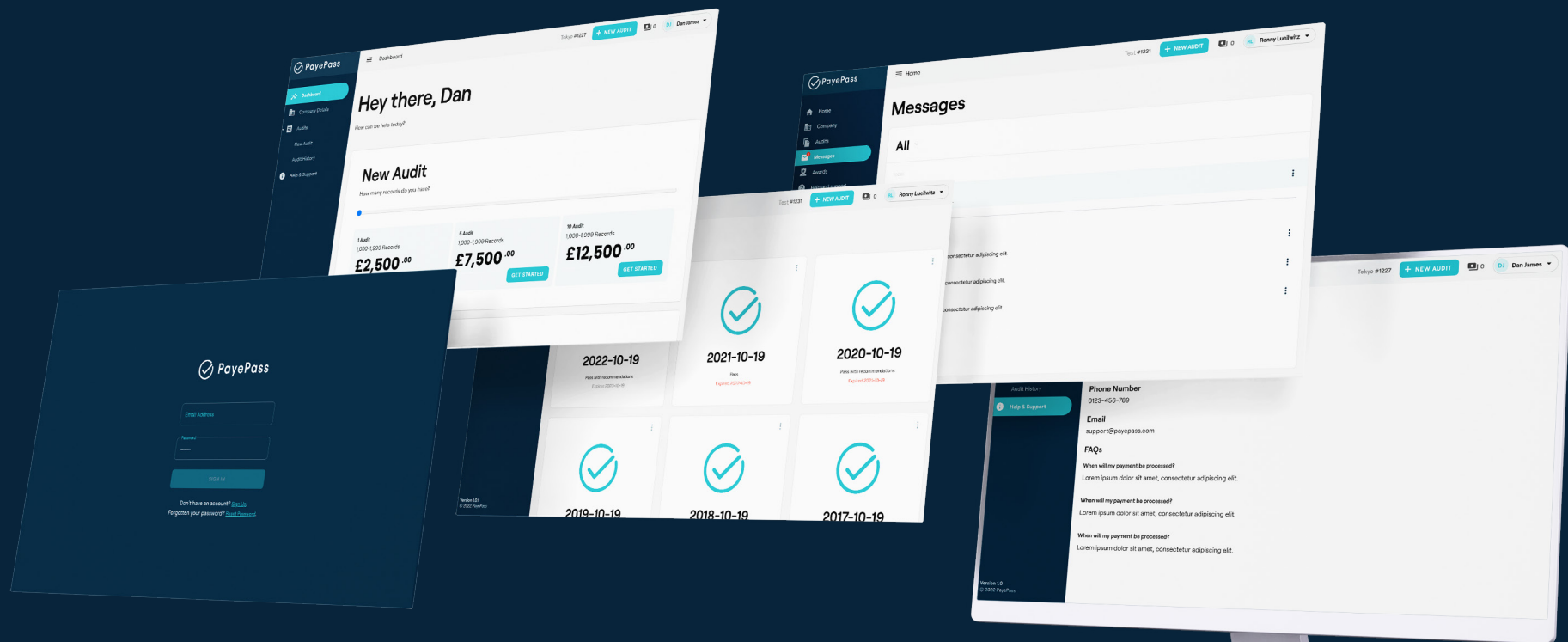
What's more, we provide a detailed audit report to reinforce your verification award; a report that you can proudly show to the entire supply chain.





## Fortify Umbrella Accreditation

We are on a mission to protect the entire temporary contractor supply chain, and we are concerned at the increasing number of seemingly 'compliant' umbrellas which are getting away with misconduct. In response to industry demand, we have developed our Fortify accreditation as a robust standard to prove that umbrellas are providing lawful services and delivering them with complete integrity.



## How is PayePass Fortify different from other accreditations?

Importantly, we won't just accept the information provided and rubber stamp it. We will scratch way below the surface to ensure that everything we are told is being done, actually is happening in reality. We need to see it with our own eyes. To achieve this, unlike any other accreditation in the sector, we will meet all applicants in person to assess their systems and processes to independently:

- ✓ **Prove compliance;**
- ✓ **Prove transparency; and**
- ✓ **Demonstrate commitment to ethical business practices.**

**Our process is not simply a box-ticking exercise. We use real person oversight by our team of experts so that we can understand the specifics of a business. We scratch beneath the surface, and there is nowhere to hide. That's why a PayePass Fortify accreditation is robust, reliable and the only one the supply chain should rely upon.**



# PayePass Fortify Accreditation Does What It Says, It Fortifies

Delivering confidence to your entire supply chain.

It Fortifies your position in the industry by clearly demonstrating that you provide umbrella services unquestionably in a compliant way.

It Fortifies your ability to confidently market your offerings in the knowledge that you provide services that your supply chain can trust.

It Fortifies the confidence that those dealing with your organisation can have in your offering and their interactions with you.

It Fortifies your umbrella workers position by ensuring they receive all employment and contractual rights.

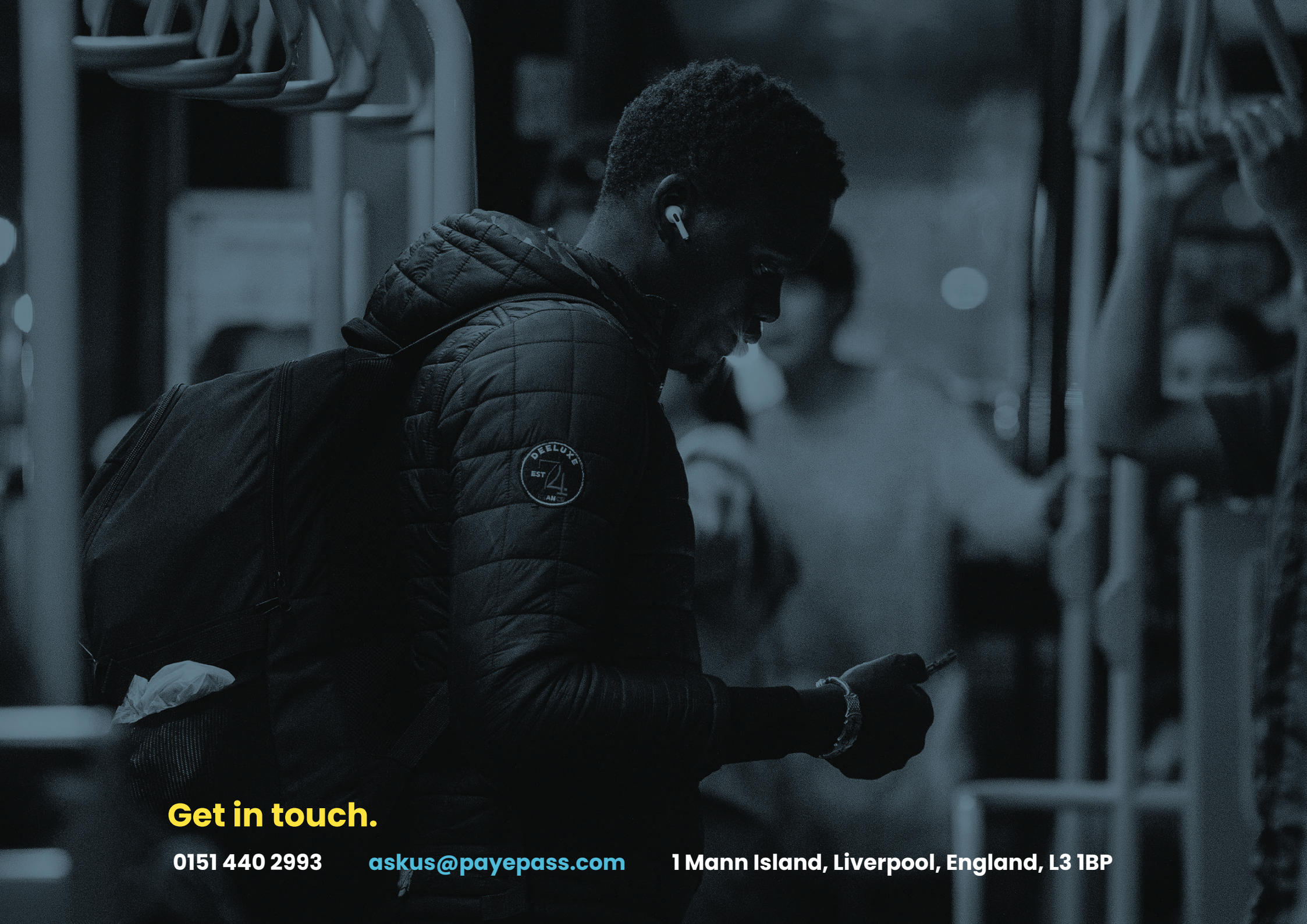
It Fortifies your reputation and demonstrates your ethical approach and that you adhere to best practices.

## Fortify Criteria

Applicants will be examined on the following criteria:

- ✔ **Corporate governance and key persons in the umbrella business;**
- ✔ **How the umbrella interacts with contractors and temporary workers;**
- ✔ **How the umbrella meets, implements and monitors compliance requirements;**
- ✔ **Payment calculation, communication and processing;**
- ✔ **Deduction calculation, communication and processing;**
- ✔ **The umbrella's ethical, financial and commercial position; and**
- ✔ **How the umbrella interacts with all recipients of their services.**





**Get in touch.**

0151 440 2993

[askus@payepass.com](mailto:askus@payepass.com)

1 Mann Island, Liverpool, England, L3 1BP